

**Maharashtriya Mandal's Chandrashekhar Agashe College of Physical
Education, Gultekadi, Pune-411037**

Year of Performance Appraisal:

PART: A

SECTION A : GENERAL INFORMATION

1. **Name:**
2. **Designation:**
3. **Contact details:-**

Mobile:

Telephone No: -

Email: -

SECTION B: Assessment Criteria and Methodology for University/College Teachers

Activity1: Teaching

Activity	Grading Criteria	Self-appraisal Grading	Verified Grading
Teaching: (Number of classes taught/total classes assigned)x100% (Classes taught includes sessions on tutorials, lab and other teaching related activities)	Good: 80% & above Satisfactory: Below 80% but 70% & above Not satisfactory: Less than 70%	Total classes assigned: (180days X 4classes daily) No. of classes taught: % of classes taught: Grade:	

Activity2: Involvement in the College students related activities/research activities

Activity	Grading Criteria	Self-appraisal Grading	Verified Grading
(a) Administrative responsibilities such as Head, Chairperson/ Dean/ Director/ Co-ordinator, Warden etc.	Good: Involved in at least 3 activities Satisfactory: 1-2 activities Not-satisfactory: Not involved / undertaken any of the activities Note: Number of activities can be within or across the broad categories of activities		
(b) Examination and evaluation duties assigned by the college / university or attending the examination paper evaluation.			
(c) Student related co-curricular, extension and field based activities such as student clubs, career counselling, study visits, student seminars and other events, cultural, sports, NCC, NSS and community services.			
(d) Organising seminars/ conferences/ workshops, other college/university activities.			
(e) Evidence of actively involved in guiding Ph.D. students.			
(f) Conducting minor or major research project sponsored by national or international agencies.			
(g) At least one single or joint publication in peer reviewed or UGC list of Journals.			
Overall Grading Good: Good in teaching and satisfactory or good in activity at Sl.No.2. Or Satisfactory: Satisfactory in teaching and good or satisfactory in activity at Sl.No.2. Not Satisfactory: If neither good nor satisfactory in overall grading			
Note: For the purpose of assessing the grading of Activity at Serial No. 1 and Serial No. 2, all such periods of duration which have been spent by the teacher on different kinds of paid leaves such as Maternity Leave, Child Care Leave, Study Leave, Medical Leave, Extraordinary Leave and Deputation shall be excluded from the grading assessment. The teacher shall be assessed for the remaining period of duration and the same shall be extrapolated for the entire period of assessment to arrive at the grading of the teacher. The teacher on such leaves or deputation as mentioned above shall not be put to any disadvantage for promotion under CAS due to his/her absence from his/her teaching responsibilities subject to the condition that such leave/deputation was undertaken with the prior approval of the competent authority following all procedures laid down in these regulations and as per the acts, statutes and ordinances of the parent institution.			

Section C: Methodology for College Teachers for calculating Academic/Research Score

Category 1: Research Papers in Peer-Reviewed or UGC listed Journals

Sr.	Title of the Paper	Name of the Journal & ISSNNumber	State/ National /International	Month & Year	Self-appraisal Score	Verified score
1						

Category 2: Publications (other than Research Paper)

i. Books authored which are published by National Publishers

Sr.	Title	Month & Year	National Publisher	Self-appraisal Score	Verified score
1					

Category 4: Research Guidance, Research Projects Completed, Research Projects On-going & Consultancy

a: Research Guidance: i. Ph.D. Degree awarded

Sr.	Name of the Researcher	Title of the thesis	Date of result	Self-appraisal Score	Verified score

ii. M.P.Ed./ PG dissertation Degree awarded

Sr.	Name	Year	Self-appraisal Score	Verified score

Category 6: Invited lectures / Resource Person/ paper presentation in Seminars/ Conferences/full paper in Conference Proceedings

a. Invited Lectures

Sr. No.	Title of Lecture / Academic Session	Title of Conference / Seminar etc	Organized by	Whether international /National	Self-appraisal Score	Verified score
1						

b. Resource Person

Sr. No.	Title of Conference / Seminar etc	Organized by	Whether international /National	Self-appraisal Score	Verified score

c. Papers presented

Sr. No.	Title of the paper presented	Title of Conference / Seminar	Organized by	Whether international /National/State /Regional/College or University level	Self-appraisal Score	Verified score

d. Full Papers Conference Proceeding

Sr.	Title	Proceedings with ISBNNumber	Level	Self-appraisal Score	Verified score

SECTION C: Methodology for College Teachers for calculating Academic/Research Score (Assessment must be based on evidence produced by the teacher such as: copy of publications, project sanction letter, utilization and completion certificates issued by the University and acknowledgements for patent filing and approval letters, students' Ph.D. award letter, etc.,)

Category	Academic / Research Activity	Maximum score for College teacher*		
		API Score Allotted	Self-appraisal score	Verified Score
1	Research Papers in Peer-Reviewed or UGC listed Journals	10 per Publication		
2	Publications (other than Research Paper)			
a	Books authored which are published by			
i	International publishers	12 per Publication		
ii	National Publishers	10 per Publication		
iii	Chapter in Edited Book	05 per Publication		
iv	Editor of Book by International Publisher	10 per Publication		
v	Editor of Book by National Publisher	08 per Publication		
b	Translation works in Indian and Foreign Languages by qualified faculties			
i	Chapter or Research paper	03 per Publication		
ii	Book	08 per Publication		
3	Creation of ICT mediated Teaching Learning pedagogy and content and development of new and innovative courses and curricula			
a	Development of Innovative pedagogy	05 marks		
b	Design of new curricula and courses	02 marks per curricula/ course		
c	MOOCs			
i	Development of complete MOOCs in 4 quadrants (4credit course) (In case of MOOCs of lesser credits 05 marks/credit)	20 marks.		
ii	MOOCs (developed in 4 quadrants) per module/lecture	05 marks.		
iii	Content writer/subject matter expert for each module of MOOCs (at least one quadrant)	02 marks		
iv	Course Coordinator for MOOCs (4 credit course)(In case of MOOCs of lesser credits 02 marks/credit)	08 marks.		
d	E-Content.			
i	Development of e-Content in 4 quadrants for a complete course/e-book	12 marks		
ii	e-Content (developed in 4 quadrants)	05per module		
iii	Contribution to development of e-content module in complete course/paper/e-book (at least one quadrant)	02 marks		
iv	Editor of e-content for complete course/ paper /e-book	10 marks		
Category	Academic / Research Activity	Maximum score for College teacher*		
		API Score Allotted	Self-appraisal score	Verified Score
4	Research Guidance, Research Projects Completed, Research Projects Ongoing & Consultancy			
a	Research Guidance			
i	Ph.D. Degree awarded	10 per candidate		
ii	Ph.D. Thesis submitted	05 per candidate		
iii	M.Phil./PG dissertation Degree awarded	02 per candidate		
b	Research Projects Completed			
i	More than 10 lakhs	10 marks		
ii	Less than 10 lakhs	05 marks		

c	Research Projects Ongoing			
i	More than 10 lakhs	05 marks		
ii	Less than 10 lakhs	02 marks		
d	Consultancy	03 marks		
5	Patents, Policy Document, Awards / Fellowships			
a	Patents			
i	International	10 marks		
ii	National	07 marks		
b	Policy Document (Submitted to an International body/organisation like UNO/UNESCO/World Bank/International Monetary Fund etc. or Central Government or State Government)			
i	International	10 marks		
ii	National	07 marks		
iii	State	04 marks		
c	Awards / Fellowships			
i	International	07 marks		
ii	National	05 marks		
6	Invited lectures / Resource Person/ paper presentation in Seminars/ Conferences/full paper in Conference Proceedings (Paper presented in Seminars/Conferences and also published as full paper in Conference Proceedings will be counted only once)			
a	Invited lectures			
i	International (Abroad)	07 marks		
ii	International (within country)	05 marks		
iii	National	03 marks		
iv	State/University	02 marks		
b	Resource Person			
i	International (Abroad)	07 marks		
ii	International (within country)	05 marks		
iii	National	03 marks		
iv	State/University	02 marks		
c	Paper presentation			
i	International (Abroad)	07 marks		
ii	International (within country)	05 marks		
iii	National	03 marks		
iv	State/University	02 marks		
d	Full paper in Conference Proceedings			
i	International (Abroad)	07 marks		
ii	International (within country)	05 marks		
iii	National	03 marks		
iv	State/University	02 marks		
Total of Category (1+2+3+4+5+6)				

Signature of the teacher

Signature of the IQAC Coordinator

Date:

The Research score for research papers would be augmented as follows:

Peer-Reviewed or UGC-listed Journals (Impact factor to be determined as per Thomson Reuters list) :

- i) Paper in refereed journals without impact factor - 5 Points
- ii) Paper with impact factor less than 1 - 10 Points
- iii) Paper with impact factor between 1 and 2 - 15 Points
- iv) Paper with impact factor between 2 and 5 - 20 Points
- v) Paper with impact factor between 5 and 10 - 25 Points
- vi) Paper with impact factor >10 - 30 Points

(a) Two authors: 70% of total value of publication for each author.

(b) More than two authors: 70% of total value of publication for the First/Principal/Corresponding author and 30% of total value of publication for each of the joint authors.

(c) Joint Projects: Principal Investigator and Co-investigator would get 50% each.

Note:

- Paper presented if part of edited book or proceeding then it can be claimed only once.
- For joint supervision of research students, the formula shall be 70% of the total score for Supervisor and Co-supervisor. Supervisor and Co-supervisor, both shall get 7 marks each.
- *For the purpose of calculating research score of the teacher, the combined research score from the categories of 5(b). Policy Document and 6. Invited lectures/Resource Person/Paper presentation shall have an upper capping of thirty percent of the total research score of the teacher concerned.
- The research score shall be from the minimum of three categories out of six categories.

PART B

(Adverse remarks as well as remarks of appreciation of any outstanding work shall be brought to the notice of the person concerned by the Management/Principal or Head of the Department with a view to make improvement in the work, by the person concerned.)

1. (a) Assessment by the Management (for Principal)/ Principal (for teachers) of the work done under each head of activity :

**Overall Grading for TABLE I
Assessment Criteria and Methodology for College Teachers**

Overall Grading	Self-appraisal Grading	Verified Grading
<p>Good: Good in teaching and satisfactory or good in activity at Sl.No.2. Or Satisfactory: Satisfactory in teaching and good or satisfactory in activity at Sl.No.2. Not Satisfactory: If neither good nor satisfactory in overall grading</p>		
<p>Note: For the purpose of assessing the grading of Activity at Serial No. 1 and Serial No. 2, all such periods of duration which have been spent by the teacher on different kinds of paid leaves such as Maternity Leave, Child Care Leave, Study Leave, Medical Leave, Extraordinary Leave and Deputation shall be excluded from the grading assessment. The teacher shall be assessed for the remaining period of duration and the same shall be extrapolated for the entire period of assessment to arrive at the grading of the teacher. The teacher on such leaves or deputation as mentioned above shall not be put to any disadvantage for promotion under CAS due to his/her absence from his/her teaching responsibilities subject to the condition that such leave/deputation was undertaken with the prior approval of the competent authority following all procedures laid down in these regulations and as per the acts, statutes and ordinances of the parent institution.</p>		

(b) Justification of assessment of work as not satisfactory:

2. Comments of the Management / Principal on Table I and Table 2:

3. Remarks and suggestions:

Remarks of the Management / Principal (Adverse remarks as well as remarks of appreciation)

Signature of the Principal

Signature of the Secretary