


M.M's Chandrashekhar Agashe college of Physical Education, Pune


Internal Quality Assurance cell committee meeting

Minutes of the meeting (Meeting No 6)

Meeting	IQAC committee meeting no 6
Date & Day, Time	20 th June 2020, 11:00 am
Venue	Through Google Meet
Members present	Dr. SopanKangane (Chairman) Dr. SharadAher (Coordinator) Dr. Mahesh Deshpande (Member) Dr. ShrikantMahadik (Member) Dr. AtulGaikwad (Member) Dr. DattatreyTapkir (Member) Dr. ShraddhaNaik (Member) Mr. Madhav Mutalik (Member) Ms. Rajiv Tikone (Member) Ms. Netra Udgir (Member)
Members absent	Mr. UmeshBibawe (Member) Ms. Sangeeta Bhide (Member) Ms. Neha Damle (Member)


Signature of the Chairman

Date: 20th June 2020


Signature of the Coordinator

Agenda	Discussion	Action
Agenda 1 Confirmation of previous minutes of meeting		
	The minute of previous meeting was discussed and confirmed. All the decisions and action taken were reviewed.	1. The minutes were discussed and approved.
Agenda 2 Preparation of Policy & Procedures		
	Factors related to policy and procedures were presented for discussion.	2. It was suggested to add following area <ul style="list-style-type: none"> • Governance
Agenda 3 Finalizing Program outcome and course outcomes		
	Program outcome and course outcomes points were kept for discussions.	3. Approved with grammatical changes and spelling corrections.
Agenda 4 Academic and Administrative Audit		
	It was suggested to do Academic and Administrative Audit in July 2021.	4. Approved and It was suggested to add environmental audit. (Green Audit)
Agenda 5 Finalizing Academic Calendar of 2020-2021		
	Academic calendar for the current academic year was presented.	5. Approved and It was suggested to add online practical teaching in the calendar.
Agenda 6 Other		
	<ul style="list-style-type: none"> • Discussion related to New College Magazine specially for student teachers, and PE teachers was done. • It was suggested to form Code of Conduct for Teachers. • Prepare students for future online teaching class. 	6. Approval for New College Magazine was given. 7. In case of Code of Conduct for Teachers, it was suggested to keep it informal with different name. (Affirmations) 8. It was suggested to learn and prepare pedagogy for online teaching class.