

Policy and Procedure

Student Welfare



Maharashtriya Mandal's

**Chandrashekhar Agashe
College of Physical Education, Pune**



Introduction

The College has a functioning Students' Welfare Fund that provides financial assistance to the differently abled and needy or deserving students to help pursue their studies in the College.

Policy Statement

To provide financial aid to the needy students to meet their expenses towards tuition fees, hostel fees etc., provided their need is genuine in the opinion of the college authorities.

Fund Raising

- Each member of Alumni of CACPE will pay a sum of ₹ 200 towards this fund at the time of the registration as a member of Alumni Association.
- Contribution from other sources acceptable to the Students' Welfare Committee.

Procedure Operation of the Fund

(a) Sanction of the Loan

1. Priority for fund allocation will be given to First Year Bachelors' students
2. Students desirous of availing this loan will have to submit their applications to the Principal on a prescribed form.
3. Ordinarily, the amount of the loan shall not exceed ₹ _____ for any individual student, however the maximum amount of the aid / reimbursement will be determined and sanctioned by the Principal of the CACPE and Secretary of the Students Welfare Committee on the basis of merit and subject to availability of funds.
4. Normally, not more than one application for loan will be entertained from the same student during a course unless all the previous dues have been paid.
5. The Students' Welfare Committee would ordinarily meet to consider the formal approval of the loan given to the students during the academic year.
6. Before allotment of the welfare fund to student Guardian/ Parents of the student must give undertaking in written about the return of the loan else any staff of CACPE can take responsibility of refund of loan.

7. The sanction of the loan will be initiated to the student concerned who will collect the money from the Bank/ Office.

(b) Deposits and Withdrawals

- All the contributions to the fund will be deposited in “Students Welfare Fund” account in Bank of Maharashtra, TMV Branch, Pune.
- All money transactions will be made by the Principal of the CACPE / Secretary, Students’ Welfare Committee. The Bank account will be operated by the Principal of the CACPE.

(c) Refund of the loan

- The students will be required to refund the loan granted within the permitted duration from the date of receipt of the loan. In any case the student must refund the loan within last month of the course completion.
- No interest will be chargeable on the loan granted.

Students’ Welfare Committee

- | | | |
|---|---|-----------|
| • Principal (CACPE) | - | Chairman |
| • HOD (PG) / Teacher Nominated by Principal | - | Secretary |
| • Teacher Nominated by Principal | - | Member |
| • Accountant (CACPE) | - | Treasurer |

***** Tenure for the committee will be for Two Years**

The College has a functioning Students’ Welfare Fund that provides financial assistance to the differently abled and needy or deserving students to help pursue their studies in the College. As per the Students Welfare Policy of the CACPE, the committee for the smooth operations and functioning has been formed.



No Dues Certificate

(Under Students Welfare Scheme)

Date_____

Shri./Kum. _____ was granted a loan of
Rs. _____ (Rupees _____),
under the **Students Welfare Scheme** in Chandrashekhar Agashe College of Physical
Education.

He/ She has reimbursed the due amount till today and has no more dues to pay towards the
loan. The details of reimbursed amount are as follows.

Amount sanctioned as a loan:	Rs. _____	for Duration _____
First Instalment:	Rs. _____	Date: _____
Second Instalment:	Rs _____	Date: _____
Third Instalment:	Rs _____	Date: _____

Principal
CACPE, Pune

Secretary
Student's Welfare Committee



Application Form for Educational Loan
(Under Students Welfare Scheme)

Date_____

To.

The Principal
CACPE, Pune

Respected Sir,

I Shri./Kum. _____ am studying in
_____ course / degree in your esteemed
institution.

I request a loan of Rs. _____ (Rupees _____
_____), under the students welfare scheme in our college
for the reason of_____.

I agree to abide by your rules and regulations regarding such loans as existing or as may be
changed from time to time by the Student Welfare Committee.

I am giving hereunder information in respect of myself, my family members, the Proposed
guarantees and declare that the particulars given hereunder are true and correct to the
best of my belief. In case the same are subsequently found to be incorrect or in case the
ward / student does not continue / prosecute his studies successfully or commits breach of
any of rules, the committee shall be at liberty to recall the loan immediately and / or stop
further privileges.

Yours faithfully,



PARTICULARS OF THE APPLICANT

Name: _____

Permanent Address: _____

Guardian's Address: _____

Studying in: _____

1) Original loan amount: Rs. _____

2) Date of Loan taken: _____

3) Period of repayment: _____

4) Source of repayment _____

For Official Use

Sanctioned Amount: Rs. _____

Date of Loan Granted: _____ for the period of _____

Principal
CACPE, Pune

Secretary
Student's Welfare Committee